

Teacher Alternate Appraisal Process (AAP) For Administrators

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Set up Campus
Appraisal List

- Setup Campus Appraise List for All Staff Members

[Setting up your staff list](#)

[Setting up your staff list](#)

Pre-Conference

- Select Pre Conference Guide for Teacher
- Make Conference Guide Viewable for Teacher
- Conduct Pre Conference

[Conducting a Pre Conference](#)

[Conducting a Pre Conference](#)

[Allowing Teachers to View
Their Conference Guide](#)

[Allowing Teachers to View
Their Conference Guide](#)

Teacher
Self-Report Section I

- Provide Instructions for Teacher Self-Report Section I

[Teacher Self-Report Section I](#)

[Teacher Self-Report Section I](#)

Teacher Self-Report
Section II

- Provide Instructions for Teacher Self- Report Section II

[Teacher Self-Report Section II](#)

[Teacher Self-Report Section II](#)

Summative Conference
(End of Year Appraisal
Report)

- Select SAISD End of Year Appraisal Report for Teacher
- Conduct Summative
- Mark Viewable for Teacher

[Conducting a Summative](#)

[Conducting a Summative](#)